

NPASCNA

December 1, 2018

November Area Service Meeting for North Pittsburgh Area

Russel, chair, opened the November meeting with the Serenity Prayer (5:00pm)

Rose read the twelve concepts; Kai read the twelve traditions.

Roll call of Trusted Servants (see below)

<u>Position</u>	<u>Trusted Servant</u>	<u>Attendance</u>
Chair	Russel	Present
Vice Chair	VACANT	Vacant
P&A Chair	Paula	Present
Secretary	Ally	Present
Vice Secretary	VACANT	Vacant
Treasurer	Gina	Present
Alternate Treasurer	VACANT	Vacant
H&I Chair	Brad	Present
Activities Chair	Colleen	Absent
PR Chair	Alan	Present
RCM	Jason	Absent
Alternate RCM	VACANT	Vacant
Literature Coordinator	VACANT	Vacant
Vice Literature Coordinator	Natalie	Present
Area Board Rep (ABR)	Jim	Present
Start to Live (STL) Programming Liaison	VACANT	Vacant
Web Coordinator	Julie B.	Absent

At the start of the meeting, there were 21 voting trusted servants in attendance.

Last month's minutes were accepted.

Allly brought to the attention of the group that the Vice Literature Coordinator position IS a money holding position – a fact which was reflected in policy but overlooked in the supplemental language included with the motions recently voted on (it was stated that all money holding positions were currently at a 2-year clean time requirement, that was not true). Because of the motion which passed at last area, Vice Literature is now a 2 year clean time requirement. See sharing session/new business for additional dialogue on this subject.

Meeting	Announcements
Afternoon Delight	Reminder: Memorial Park Clayton Center (new location) Annual Christmas Party 12/21 11am FFF, 12pm meeting
Are We There Yet	
Atmosphere of Recovery	\$180 donation
Bellevue Beginners	
Chapter 7 –Relapse and Recovery	
Cranberry Bigfoot	Open Christmas Day and New Years' Day
Cranberry Candlelight	Need HG members & support
Discovery in Recovery	-

Expect a Miracle	\$100 donation
Food for Thought	Need HG members & support Closed Christmas Day and New Years Day
Garden of Hope	
Growing Stronger	Open Christmas Day ; \$70 donation
H.A.L.T. Group	
Help Us Help You	\$100 donation
Higher Power Group	-
Hopeful Horizons	
It Gets Better	
Just For Thursday	Anniv. 12/13 FFF 6:30, Speaker 7:30pm Covered dishes welcome; In basement of church
Keeping It Real	
Keep On Stepping 2	
Lawrenceville Group	\$153 donation; open Christmas weekend
Let's Get Honest	
Liberty Group	
Living in Recovery	
Living the Program	
Lost Chapel	
Miracle on Main Street	
Monday Night Solutions	-
Monday Night Surrender	
NA Way	
Need a Miracle	Open Christmas Day and New Years' Day ; \$128.64 donation
North Hills Group	
Real Deal	-
Saturday Night Live	-
Saturday Night Recovery	\$75 donation
Second Chance	Open Christmas Day ; \$53 donation
Serenity Café	Closed 12/7 due to Talking Text's Anniversary; \$100 donation
Sharpsburg Group	Open Christmas Eve and New Years' Eve ; \$125 donation
Simply Recovery	
Staying Clean for Dummies	
Sunday Surrender	
Talking Text	Anniv 12/7 FFF 7pm, mtg 8pm
Text Messages	Need HG members and support
The Plot Thickens	Need HG members and support Change format: Last Thurs of the month is speaker
Vets and Friends	Need support and HG members
We Are Hooked on Hope	
We Have a Choice	
We is the Key	
Women Strong	

There were no nominations for Area Service positions.

Reminder that elections are held at December's Area Service meeting which is January 5th. All positions except

for RCM and secretary are up for elections. Flyers are available regarding each position [online](#) and within these minutes (pg 6-9). They describe, briefly, the responsibilities of each position along with FAQs about getting involved.

Note – subcommittee positions such as vice chair of H&I, secretary of activities, etc., are elected at the subcommittee level and not part of these elections.

Mollie, on behalf of Atmosphere of Recovery, nominated Joe G. for the Ticket and Registration for the Spiritual Retreat Committee. Elected (recount of voting trusted servants – 22).

[Public Relations \(PR\) Subcommittee](#)

Chair, Alan, provided a subcommittee report. PR hosted two events on learning day. The PR workshop had no attendees but the helpline workshop was well attended.

The new meeting lists for the TriState Region are at the printer and should be available by mid-December for purchase there and Area will have new meeting lists at the next ASM. He reminded the group that they could attend Regional subcommittee meetings through the use of Zoom.

[H&I Subcommittee](#)

Brad, Chair of H&I subcommittee, provided a report . All meetings were met and the only expense submitted was for learning day (see treasurer's report)

[Regional Committee Member Report \(RCM\)](#)

Jason, RCM, presented his subcommittee report (pg 10 -11)

[P&A Subcommittee](#)

Paula, Chair of P&A, presented her subcommittee report (pg 12) Learning Day was held on 11/17 with minimal attendance.

Next meeting 12/16 at Panera Bread in Fox Chapel at 12pm – all are welcome!

[Activities Subcommittee](#)

Mollie presented Colleen's report on her behalf (pg 13).

Activities hosted the Learning Day's dinner and dance but attendance was limited.

There are no events scheduled for December but the subcommittee is looking at two potential events in January and February, respectively – an **Ice Skating event at North Park** and **1st Annual Ax Throwing**. They are also interested in another **Bowling Event** near St. Patrick's Day. More to be revealed.

The subcommittee will be incorporating some fundraising activities with these events including t-shirts and selling baked goods.

[Website](#)

Julie, Web Coordinator, was not present for the Area Service Meeting.

Ally provided a brief background on what issues with the website this month (original email to group attached - pg 14-15). The primary issue is transiting the site from a self-coded website to utilizing a template. See new business.

[Start to Live Programming Liaison](#)

Vacant – no presentation.

**as the treasurer and literature coordinator finished up their tallies, the group moved into the sharing session.

Sharing Session

Two items were brought up at the sharing session:

- Treasurer stealing funds – one homegroup (identify withheld for anonymity) brought up an issue they were having with their treasurer who was not attending meetings but had all of the homegroup's money as well as the ledger. When confronted, the treasurer said the group only had ~\$25 dollars despite the ledger showing several hundred only a few months ago. The GSR asked how other groups have handled similar issues and what they would recommend regarding rent and supplies for the meeting.
 - o The GSR was not sure if the rent had been paid at the church for the month of December. It was recommended that the homegroup look into that to ensure there are no issues with their meeting location. It would be a tradition violation for any one member to pay for the group's rent, as an Area we could step in if it was necessary.
 - o The group has a new treasurer and is opening a banking account for the homegroup from which they will pay rent, get supplies and literature. It was recommended that they keep the funds and ledger on-hand at the meeting, have two signatures on all checks and double count all donations.
 - o The group does use their funds towards their anniversary. It was discussed whether or not that was appropriate however the group does disclose this at their meeting so that attendees know where the funds may go. They have a small homegroup so the members fronting costs for an anniversary on their own is not practical.
 - o At this time the homegroup has no ask for Area, but appreciated the guidance.

- Vice positions being considered money-holding positions and thereby having a two-year clean time requirement was brought up by Carl F on behalf of Growing Stronger.
 - o A motion was brought forth and seconded by Atmosphere of Recovery to allow for discussion. The motion proposed changing the clean time requirement for vice positions to allow for more individuals to get involved in area.
 - o One of the issues/questions raised was having someone in the vice literature (VL) position who did not meet the cleantime requirements for the literature chair but still being able to handle money.
 - Natalie H met the requirements for vice literature at the time of her election.
 - Because there was no literature Chair, Natalie naturally inherited "all" of the duties but since she did not meet the clean time requirement for the Chair position, it was determined that she should not hold money in her role. To allow this to happen P&A and the Area Chair ensured that she was able to place and pick-up orders at Region but did not need to handle any funds directly.
 - In the meantime, policy was passed which instituted a two year cleantime requirement for all money holding positions. At the time, in the supplemental information shared with the motion, it was stated that this would only impact future positions as all money holding positions at that time already had a two year cleantime requirement. This was not true because vice literature coordinator position IS a money holding position.
 - Because that motion passed, VL now has a two year cleantime requirement.
 - The question was why Natalie (not personally, but as VLC) could handle funds but couldn't before. This was an inadvertent oversight by the Trusted Servants because we did not realize that VLC was a money holding position (presumably because they handle order funds from homegroups).
 - It was clarified that this "issue" was an oversight and not a loophole or special circumstance. If the group wanted to adjust that position or any other, they would need to bring forth motion(s) to do so.
 - o Only 11 groups were remaining by the time this issue was discussed so Carl F. tabled the motion.

Literature Report

Natalie presented a report regarding literature (pg 16). The group asked that **all orders be submitted by 5:15pm** to allow for reconciling of the literature budget and the area budget in time for their reports. If your group cannot be there by that time, you're welcome to have another trusted servant drop off your order ahead of time as long as you will be present to pick it up (or they can get it for you).

Natalie also presented the idea of a **"literature garage sale"**. Some homegroups have a ton of a particular IP/piece of literature. They can bring these NA-approved items to the next Area Service where they will be placed on a separate table from literature orders and can be taken for free by other groups in need of those literature items. These items are NOT resold. Trusted servants are welcome to start bringing these items to the next Area Service meeting.

Treasurer Report

See attached - pg 17-18.

Old Business

There were two motions in old business (attached). There were 17 voting members present at this time.

Area Motion (9/29/2018) – Passed

Regional Motion – Passed

New Business

- A motion was brought forth to donate the funds above prudent reserve to Region – motion passed.
- Russel, as Chair of Area, created a **website ad hoc committee**. Ally will coordinate.
 - o The committee will look into what options the Area has regarding a new website. A website needs a domain, host, and structure. When our website was created, the 'structure' was all hand-coded. This means we are responsible for any issues therein and those issues can only be fixed in the code.
 - o This group will investigate if it makes the most sense to remain with our current host, transfer hosts, and overall whether to pay a group to create our new website or use templates, etc. No purchases will be made, this committee will simply look into options and provide reports as things proceed.
 - o All are welcome! You do not need to be familiar with coding or website creation, we're trying to keep this as simple as possible. We welcome assistance in the looks and components of a new websites as well, ideas welcome
 - o The group agreed that there was no reason to wait until next area service to get together and that Ally could post online about it and in the email/minutes and get a group together in the meantime. We will meet more than once, you can attend as many of few of the meetings as you want. Contact Ally 412-721-1517 to get involved.

Upcoming Area Service Meetings (note changes d/t holiday!)

Jan. 5th Elections

Jan. 26th

Feb. 23rd

Berkeley Hills Lutheran Church 517 Sangree Rd, Pittsburgh, PA 15237

H&I meets at 3:30pm, PR at 4:00pm, and Activities at 4:30pm

North Pittsburgh Area Trusted Servant Positions

Clean time requirement noted in parentheses. Clean time cannot be waived for bolded positions (money holding); non-bolded positions can have their clean time requirement waived up to 50% (i.e., 1 year clean, can waive to 6 mo. clean time requirement).

NPASCNA Chair (3 years)

Secretary (1 year)

Treasurer (3 years)

Regional Committee Member (RCM; 3 years)

Alternate RCM (2 years)

H&I Subcommittee Chair (2 years)

Public Relations (PR) Subcommittee Chair (2 years)

Policy & Administration Subcommittee Chair (2 years)

Activities Subcommittee Chair (2 years)

Literature Coordinator (2 years)

Vice Literature Coordinator (2 years)

Board of Directors Representative (3 years)

Start to Live Programming Liaison (1 year)

Website Coordinator (1 year)

Vice Chairperson (2 years)

Vice Secretary (6 months)

Vice Treasurer (2 years)

Frequently Asked Questions

Who can run for a service position?

- Have a homegroup in the North Pittsburgh Area
- Have a sponsor and work the steps
- Meet the stipulated clean time requirement
- Meet any position-specific requirements or workshops
- Knowledge of the position

Brief descriptions of each positions' duties are provided, but go online or see your GSR for more details (northpittsburghna.org > Area Services Resources > NPASCNA Documents and Forms. There are policy and guidelines therein for the area and each subcommittee)

Where do I go to be elected/nominated?

First, you must receive your homegroup's nomination. During a group conscience, your home group can vote to nominate you for the position. At the following area service meeting, your GSR (or alternate GSR) will present the nomination on your home group's behalf. You must be in attendance. Afterwards, the trusted servants will vote on your nomination. If elected, your duties begin at the next area service meeting.

Area Service meetings are generally the last Saturday of the month, outside of holidays. They are at Berkeley Hills Lutheran Church

Current as of November 2018

on Sangree Road. Area service begins at 5pm.

When can I get involved?

If a position is vacant, your homegroup can bring forth a nomination at any area service meeting. This would be considered a mid-term election.

All positions are for one year and positions are open for election at the December Area Service Meeting, which occurs the first week of January (due to the Christmas holiday).

A trusted servant cannot run for more than two consecutive full-terms.

How do I know which positions are open?

See your GSR for a current list of vacant positions. All positions are considered up for election at the December Area Service meeting.

What if I don't have the clean time required for a position?

The clean time requirement for all non-money holding positions can be waived up to 50% with a vote. Meaning - if you have 6 months clean, you could be eligible for a position requiring 1 year clean if you (1) receive a nomination from your home group and (2) the trusted servants vote pass a motion brought forth by your homegroup to waive the cleantime requirement by 50%.

This motion is a one-time motion specific to your nomination and does not change policy. If the group agrees to waive the clean time, they will then vote on your actual nomination. You must also receive enough votes to be elected (simple majority). Agreement to waive cleantime requirement is not akin to being elected.

If waiving clean time is not an option, there are positions at the subcommittee level which have lower clean time requirements. A description of these positions, their requirements and duties, can be found online under NPASCNA Documents and forms within each subcommittee's policy. Those positions do not require homegroup nominations and are voted on at the subcommittee level (not at the area service level).

What if I'm not sure that I'm the right fit for a position?

Come to area service and see what goes on there - anyone can attend area service! That is the best place to see what types of duties you will need to fulfill in the position. It gives you an opportunity to see firsthand how all of this works. Afterwards, you can decide whether or not a position is right for you.

Ask questions!

**ALL trusted servants are expected to attend the monthly area service committee meeting and provide a report to the group
(except for vice positions should the non-vice counterpart be in attendance)**

This is an abbreviated list of responsibilities

<p>Chairperson (3 years; money holding) Attend all Area Service and P&A meetings; preside over area service meeting, call it to order, and lead the agenda; put to vote all business brought before the group; co-signer of the committee's account and contracts; fulfill duties of treasurer, and potentially subcommittee chair positions, in their absence; coordinate new GSR orientations; pick up NPASCNA mail</p>	<p>Vice Chair (2 years; money holding) Act on behalf of the Chairperson in their absence; attend all Area Service meetings and P&A meetings; fulfill the duties of the secretary and literature coordinator in the absence of another qualified trusted servant; authorized on the literature account</p>
<p>Secretary (1 year) Attend all Area service and P&A meetings; keep minutes on all Area service and P&A meetings; type and distribute meeting minutes to the Area; keep a record of all previous proceedings, all subcommittee reports, and archives; maintain record books regarding the guidelines, rules of order, standing rules and minutes and have them on hand at every meeting; prepare an agenda for each meeting; fill the web coordinators' responsibilities in their absence</p>	<p>Vice Secretary (6 months) Act as the secretary in their absence; serve as P&A subcommittee secretary; assist secretary in their fulfillment of responsibilities.</p>
<p>Treasurer (3 years; money holding; stable income req'd) Attend all area Service meetings; be custodian of committee's funds; make a financial report at each regular meeting; reconcile bank statements monthly and have reconciled statements available at monthly area service meetings; disburse funds in accordance with committee decisions; accept group donations; report group donations quarterly; do not need to be tech-savvy for this position</p>	<p>Vice Treasurer (2 years; money holding; stable income req'd) Learning position; fulfill duties of treasurer during their absence and assist treasurer in their fulfillment of duties.</p>
<p>Regional Committee Member (3 years) Attend all area and P&A meetings; represent NPASCNA at each Regional meeting; make a report to Area at each meeting covering the business of the previous regional meeting and other applicable regional or world information; nominate individuals for regional positions that were approved by NPASCNA</p>	<p>RCM Alternate (2 years) Attend all Area service meetings; act as RCM in absence of RCM; attend regional meetings in the absence of the RCM; attend a minimum of 2 regional meetings with the RCM</p>
<p>H&I Subcommittee Chair (2 years) Attend all Area meetings and all Regional H&I subcommittee meetings; preside over monthly H&I subcommittee meetings; coordinate and participate in four yearly H&I Learning events/workshops; prepare a subcommittee report to be delivered at each Area Service; responsible for all correspondence with participating facilities</p>	<p>Public Relations Chair (2 years) Attend all area service meetings; attend all regional PR meetings; preside over all monthly PR meetings; coordinate and participate in two yearly PR events/workshops (including helpline); prepare a subcommittee report for each area meeting; responsible for correspondence with participating facilities</p>

<p>Policy and Administration Chair (2 years; money holding) Attend all area and P&A meetings; preside over P&A subcommittee meetings; have on-hand all NPASCNA subcommittee guidelines during area meetings; maintain archive of all area business; coordinate workshops and Learning Days; review and update area policies</p>	<p>Activities Chair (2 years; money holding) Attend all area meetings; preside over activities subcommittee meetings; coordinate 3 activities annually including summer picnic; submit monthly report to area; submit event budgets for approval; responsible for all monies collected at events; submit final report and costs for all events</p>
<p>Literature Coordinator (2 years; money holding; stable income req'd) Attend all area meetings; purchase and pick up literature at Regional office; coordinate and supervise all literature sales at area; provide proceeds to treasurer; report literature income, expenses, and stock balance at each area service meeting; conduct inventory of all literature yearly;</p>	<p>Vice Literature Coordinator (2 years; money holding) Attend all Area service meetings; act as literature coordinator in their absence including ordering and picking up literature from the Regional office; assist with literature sales at the area meeting and assist with inventories</p>
<p>Board of Directors Representative (3 years) Attend all Area meetings; attend all Regional BOD meetings and represent North Pittsburgh; provide a report to Area following BOD meeting</p>	<p>Start to Live Programming Committee Liaison (1 year) Attend all area meetings; represent NPASCNA at the STL Programming subcommittee meetings; report to NPASCNA following the meeting; distribute and collect forms and information as needed for the STL committee.</p>
<p>Area Web Coordinator (1 year; 1 PR workshop) Attend all area and PR Subcommittee meetings; update the area website within three (3) days of the ASC (and as needed for meeting changes and updates); provide monthly and yearly report of site traffic, requests for information, and updates; respond to email inquiries from professions, public, and members that request information</p>	

NPASCNA RCM Report

December 1, 2018

Region met October 13, 2018 at the TRSO. Russel S attended for NPASCNA as I was unavailable to attend. There were x out of 21 areas in attendance. Copies of all available Area Reports, BOD/ TRSO Reports and TSRSCNA Reports have been provided to our Secretary for anyone's reference and posted on northpittsburghna.org under Area Service Resources as Minutes_October 2018 as a pdf. I can also provide copies of these reports for anyone's reference and review. Available Flyers for events inside and outside of our Region have been placed on our information table and given to our Secretary. Regional event postings can also be accessed via www.tsrscna.org. On the right hand side of this page there is an Events button that can be clicked and this page will have the events that can be clicked on which will bring up the event flyer/info.

The BOD needs all areas to update our lists on who is authorized to buy and pick up literature. This needs to be completed by January 1, 2019. The TRSO is also updating the inventory/sales systems to utilize the Square System. There is a new price list for our literature available in print and via www.tsrscna.org. There was an ad hoc committee formed previously to look into the option of moving the TRSO Office to another location. The committee found that it this time it is not financially feasible. This report is also in the Minutes_October 2018 pdf.

Two new BOD At Large Positions were filled. The two new BOD at Large members are Johnathan R from the SHASCNA Dormont Group and Richard F from PASCNA Alive At Five Group.

Start to Live Treasurer's report is available in Minutes_October 2018 pdf.

Our Regional Delegate attended our Northeast Zonal Forum and has prepared a report available in NPASCNA Minutes_October 2018. Please let me know if anyone has any concerns or questions.

Start To Live Treasurer's report is available in Minutes_October 2018 pdf.

Outreach and H&I Committees are both in need of help.

An Ad Hoc Committee was formed in August to investigate other Zonal Forums that might better represent our region. More will be revealed.

- Looking for more cost effective
- Easier for our members to access and attend

MOTION

Motion 3 Originally brought by the Spiritual Retreat Committee on 6/9/18 and was tabled; brought again by ICANA: To amend current policy to include Vice-Chairs as voting members.

Intent: To better represent Group Conscious

Open Positions at Region

- Vice Chair, Vice Secretary, Regional Delegate Alternate, H&I Vice Chair, Treasurer, Vice Treasurer, P&A Chair, P&A Vice Chair, PR Chair, PR Vice Chair, Additional Needs Chair, Web Chair, Web Vice Chair, 2 At Large Positions for the BOD
- There is a flyer containing this information included in the Minutes_October 2018 file. This contains the Clean time requirements for the positions. These positions and their corresponding Clean time and responsibilities are also available on www.tsrscna.org.

I will be carrying OUR Nominations to Region on Saturday December 8, 2018 at 10:30 am. They are as follows:

1. Chuck B from Simply Recovery for the position of Tristate Spiritual Retreat Secretary
2. Graham G from Serenity Cafe for the position of Regional P&A Chair

Thanks to all the members for allowing me the honor to be of service. Please reach out to me if you have any questions. The next regional meeting is December 8, 2018 at 10:30 am at the TRSO.

Jason K. – Need A Miracle- newnappyadler@gmail.com – 412-709-0754

NPASCNA

SUB-COMMITTEE REPORT

Month: November 2017

COMMITTEE NAME : PAA
COMMITTEE CHAIR : PAULA K.
COMMITTEE CHAIR TELEPHONE # : 412-260-8230
COMMITTEE CHAIR EMAIL : PKASSOUT@YAHOO.COM

REPORT: HAD A LEAD DAY ON 11/17/17 - PR WORKSHOP
2 H&I WORKSHOPS
HELPING WORKERS
DINNER / PANEL

ISSUE(S): need members

ANNOUNCEMENT(S): need meet on 12/16/17
@ 12:00 NOON FW REVIEW OF POLICY: next steps

SUBMITTED BY: PAULA K.

(please print name)

NPASCNA

SUB-COMMITTEE REPORT

Month: November 2018 (12/1)

COMMITTEE NAME : Activities
COMMITTEE CHAIR : Colleen (Mollie Killin)
COMMITTEE CHAIR TELEPHONE # : _____
COMMITTEE CHAIR EMAIL : _____

REPORT: Learnme day ^{dinner & dance} → minimal turn out, disappointing, Nothing to announce for December

ISSUE(S): No issues

Figuring out times ANNOUNCEMENT(S): Working on the next few months: Jan 27 for Ice Skating (afternoon), Feb. 15 → axe throwing (evening), Santa parties, bowling (figuring date), looking into T-shirts and Bake Sale

SUBMITTED BY: Mollie B

(please print name)

LaCovey, Allyson Chase

From: Ally L <aclacovey@gmail.com>
Sent: Monday, November 12, 2018 10:42 AM
To: LaCovey, Allyson Chase
Subject: Website & Elections
Attachments: North Pittsburgh Area Trusted Servant Positions.pdf

Good morning!

RE: website issues

Some of the meetings are not appearing on the mobile app but we are working on it and they should be back up within the next few days. **The map/directions function should be working again*!!** Yesterday, the site (mobile and desktop) went down a few times while we did coding. For transparency, I've described the issue below, but the take away point is that we're working on it and have a temporary solution that will buy us time to discuss at area without causing further issues with addicts trying to use the mobile app to find meetings.

*I made the decision in the moment that I would sign up for Google's mapping services. This is a \$14/month cost and it was the "only" way at this time we could get this to work again. We can discuss at area whether or not we're okay with that, but again, being transparent.

RE: Elections

To facilitate upcoming elections (Jan 5th's meeting) We created a flyer with the clean time requirements, FAQ, and brief descriptions of each position. It is attached and will be available online eventually. You do NOT need to print these, I will have copies at Area, but in case you want to share them before then. All positions will be open EXCEPT RCM and Secretary. Let me know if you have any questions.

Website

- June 2018 Google no longer allowed free use of its map services. We were aware of this and thought the only issue it created was an inability to use the mapping function on our website.
- We then realized that a lot of meetings weren't appearing on the app's meeting list, although they were on the desktop site.
- Turns out the code for the website is entirely different than the code for the mobile version (that is how it was coded when our website was made).
- The question was, why aren't these meetings appearing in the list even if the mapping function doesn't work.
- Lana and I spent the better part of yesterday solving this mystery - we needed a coder and she was kind enough to assist! Our goal was two fold - solve this immediate problem so that any addict could find a meeting using our site but also make it so that a non-coder could update the site moving forward until a new site was made.
- Our initial plan (her plan, let's be honest I just cheered her on!), was to update the database from which the data is pulled from for the site. Remove the google code and dont allow the system to require it to function. The problem, was, however, that the code relied heavily on latitude and longitude from google to do anything - including just listing the meeting itself on the app.
- Our duty as NA members is to serve the sick and suffering addict, we cannot do that if our meeting lists are not readily available. So I made the decision, and will take full ownership of it, that we needed to pay for Google's mapping code (a service which is billed monthly, which allowed us to fix this for now and later determine if we will continue to do so). It was \$14.

- We purchased the code and Lana spent tons of time inserting it into our code. That allows the mapping functions to work again! But, the meetings still weren't appearing.
- After several more hours, we (she) discovered that it was because our code was written in such a way that to appear in the overall list, the data available had to include a geoID. This geoID required communication with Google. Although we had re-initiated this communication with google, any meetings that changed in the interim were updated in the database BUT could not communicate with Google to get the geoID. Thereby, when the code pulls that data from the database, it could not (would not) pull that meeting.
- We were hoping that we could just re-add the meetings to the desktop site and that would rectify it, but we will have to enter the data on the back end. This is not a big deal, but after a long day working on this, it was not something we were able to accomplish yesterday. We have a list of the missing meetings and I looked up their longitude and latitude for Lana (my near only contribution here!) and she is going to input them into the system. This should not be an issue when I add meetings in the future to the desktop site, this was a unique problem created by a series of google-issues.
- I will send an email out when this is completed.
- Moving forward: this will buy us some time without compromising what is available to any addict using our site, but it brings to light the necessity to look into a different website platform (which we had discussed). We are beyond blessed that Lana was willing, yet alone able, to assist us with the code, but updating someone else's code is not an easy task. Steve J., the developer of our website, hand wrote all of the code for both the mobile and desktop sites. That is why the issues encountered WE have to deal with instead of it being the responsibility of the website platform (I'm 100% that's not the right word). This is no slight to him whatsoever, but I'm mentioning it because I do not want it to seem as though anyone needs to be able to understand code, yet alone write it, to fulfill the duties of this position. Fortunately, there are tons of much easier options that weren't used simply because Steve was capable and wanting to do the website. We can transition to these new sites, build the website, and then have it replace the current one without ever having the current site down. There is a cost for this, however, which is why it will need to be an area decision - a homegroup decision. And the google code (AIP Key) we purchased can be used in any site we create.

Please spread the word!! Although we're working on this and there might be moments of disruption, please text me when/if you see issues! It is not possible for us to monitor every page of the website and although the code we're changing is specific to the pages we're working on, I would be remiss to ignore the very real possibility that something somewhere could be impacted as well. 412-721-1517.

Your patience is appreciated, we're doing the best we can. Yours in service
Ally L

NPASCNA
SUB-COMMITTEE REPORT

Month: NOVEMBER 2018

COMMITTEE NAME : LITERATURE
COMMITTEE CHAIR : NATALIE HUDDLESTON (VICE)
COMMITTEE CHAIR TELEPHONE # : (412) 918-0711
COMMITTEE CHAIR EMAIL : natalieehudd@yahoo.com

REPORT: START ^{erase m³} ~~2,555.82~~
2,164.46
BOUGHT 228.15
TOTAL 2,384.61
SOLD 553.97
TOTAL 1,830.64
EST 500.00

ISSUE(S): ORDERS MUST BE IN BY 5:15 WITH
CHECKS.

ANNOUNCEMENT(S): LITERATURE EXCHANGE

SUBMITTED BY: _____

(please print name)

2018 AREA TREASURER REPORT**NOVEMBER**

GRAND TOTAL BEGINNING BALANCE	\$1,723.13
AREA SERVICE BEGINNING BALANCE	\$1,550.00
ACTIVITIES BEGINNING BALANCE	\$173.13

GROUP DONATIONS

Afternoon Delight	\$ -
Are We There Yet	\$ -
Atmosphere of Recovery	\$ 180.00
Bellevue Beginners	\$ -
Chapter 7 Relapse & Recovery	\$ -
Cranberry Bigfoot	\$ -
Cranberry Candlelight	\$ -
Discovery in Recovery	\$ -
Expect a Miracle	\$ 100.00
Garden of Hope	\$ -
Growing Stronger	\$ 70.00
H.A.L.T. Group	\$ -
Help Us Help You	\$ 100.00
Higher Power Group	\$ -
It Gets Better	\$ -
Just for Thursday	\$ -
Keeping It Real	\$ -
Keep On Stepping 2	\$ -
Lawrenceville Group	\$ 153.00
Let's Get Honest	\$ -
Liberty Group	\$ -
Living in Recovery	\$ -
Living the Program	\$ -
Lost Chapel	\$ -
Miracle on Main	\$ -
Monday Night Serenity	\$ -
Monday Night Solutions	\$ -
NA Way	\$ -
Need a Miracle	\$ 128.64
North Hills Group	\$ -
Real Deal	\$ -
Saturday Night Live	\$ -
Saturday Night Recovery	\$ 75.00
Saxonburg 12 & 12	\$ -
Second Chance	\$ 53.00
Serenity Café	\$ 100.00
Sharpsburg Group	\$ 125.00
Simply Recovery	\$ -
Staying Clean for Dummies	\$ -
Sunday Surrender	\$ -
Talking Text	\$ -
Text Messages	\$ -
The Plot Thickens	\$ -
Vets and Friends	\$ -
We Are Hooked on Hope	\$ -
We Have a Choice	\$ -
We is the Key	\$ -
Woman with Dignity	\$ -
Zelienople Group	\$ -
Monthly Group Donation Total	\$ 1,084.64
Monthly Area Literature Purchases	\$ 553.97
Voided or Returned Check(s)	\$ -
TOTAL INCOME	\$ 1,638.61

EXPENSES

PAYABLE TO	CHECK #	NOTE	AMOUNT
Activities Increase			\$ -
Alan Cabin		Literature	\$ -
Berkeley Hills	1610	Learning Day Rental	\$ 100.00
Berkeley Hills	1601	Church Rent	\$ 20.00
Dave Sosso		Literature	\$ -
Gina Brown	1602	H&I Workshop Copy	\$ 5.18
Gina Brown	1603	Learning Day Rental	\$ 33.38
HostGator.com		Annual Domain	\$ -
HostGator.com		Hatchling	\$ -
Julie Brewer	1599	Domain/Hosting	\$ 265.20
Mark Bochocchio		--	\$ -
Paula Kassouf	1604	Learning Day	\$ 159.21
PNC Bank		Bank Fee	\$ -
PNC BANK		Returned Check Fee	\$ -
PNC Bank		Stop Payment Fee	\$ -
Russel Sienko		Area Chair Supplies	\$ -
TSRSCNA	1605	Region Donation	\$ 835.49
TSRSO		H&I Literature	\$ -
TSRSO	1600	Area Literature	\$ 220.15
USPS		PO Box Fee	\$ -
EXPENSES TOTAL			\$ 1,638.61

ACTIVITIES

BEGINNING BALANCE	\$ 173.13
<u>INCOME</u>	
Bike Run	\$ -
Bowling Party	\$ -
Donation	\$ -
Hayride	\$ -
Other (Cranberry Bigfoot Donation)	\$ -
Summer Picnic	\$ -
T-Shirts	\$ -
INCOME TOTAL	\$ -
<u>EXPENSE</u>	
Bike Run	\$ -
Bowling Party	\$ -
Copies	
Hayride	\$ -
Summer Picnic	\$ -
T-Shirts	\$ -
EXPENSE TOTAL	\$ -
ACTIVITIES ENDING BALANCE	\$ 173.13

AREA SERVICE ENDING BALANCE \$1,550.00
AREA & ACTIVITIES ENDING BALANCE \$1,723.13

NPASCNA MOTION SUBMISSION FORM

DATE :

MOTION : #9

INTENT :

INITIATED BY :

SECONDED BY :

For Secretary Use Only - Vote Count

IN FAVOR :

OPPOSED :

ABSTAINED :

RESULT :

Amendment Cranberry Bigfoot

2nd: Mike V.

REVISED

If an area service position is vacated prior to completion of the full term:

- vacancy should be announced ^{ASAP} ~~at~~ ^{via website, GSR reports, etc.}
- ~~the first available ASC meeting.~~
- the position will be available for election starting at the ^{next} ~~following~~ ASC meeting



ORIGINAL

An election to fill a vacancy in an office shall occur within two (2) regular meetings after the vacancy arises. Notice of intent to fill a vacancy shall be provided.

TSRSCNA Motion Submission Form

For Secretary Use Only:

Motion No: _____

Areas Voting: _____

Votes Needed to Pass: **Simple:** _____ **2/3 majority:** _____ **3/4 majority:** _____

MOTION Made	SECONDED	CARRIED	DEFEATED	TABLED
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes: _____

In Favor: Opposed: Abstained:

Result: NPASCNA voted in favor

Month Published
 In Minutes: _____

Motion: to Amend current SPIRITUAL RETREAT sub COMMITTEE policy to include vice chairs as voting members

Intent: TO better represent group consciousness

Initiated By: _____

Name	Phone #	Service Position/AREA
------	---------	-----------------------

Seconded By: MIKE G

Name	Phone #	Service Position/AREA
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RCM ICANA

Date: 10-13-18

NPASCNA MOTION SUBMISSION FORM

DATE :

12/1/18

MOTION :

To donate \$835.49 to Region

INTENT :

To carry the message

INITIATED BY :

Just For Thursday

SECONDED BY :

Atmosphere of Recovery

For Secretary Use Only - Vote Count

IN FAVOR :

OPPOSED :

ABSTAINED :

RESULT :

PASSED